

VACANCY: TRUSTEE BOARD MEMBER

The Scalabrini Centre of Cape Town is looking for a trustee board member responsible for the **financial portfolio**. The applicant should be experienced at a high level in the non-profit sector, and have an interest and sound understanding of the work required in the field of asylum seekers and refugees. This is a non-remunerated position.

About the Scalabrini Centre and Advocacy Programme:

The Scalabrini Centre of Cape Town's mission is to welcome, to protect, to promote and to integrate people on the move into local communities. Scalabrini Centre offers services through seven main programme areas, which include Paralegal Desk, Welfare, Women's Platform, Child and Youth Care Centre, Employment Access, Unite Youth and UpLearn.

Primary Duties and Responsibilities:

The trustee's main overseeing duties include:

- Ensure that the organisation is carrying out its purposes for the public benefit.
- Comply with the organisation's governing documents and the law.
- Act in the organisation's best interests and against conflict of interests.
- Oversee that the management of the organisation's resources is done responsibly.
- Act with reasonable care and skill and offer sound strategic advice.
- Ensure the charity is accountable.

We are looking for somebody with

- Commitment to the objectives of Scalabrini Centre of Cape Town (SCCT)
- Willingness to act as an ambassador for SCCT
- Willingness to fulfil the duties and standards of conduct required of a board member
- Understanding of equalities and diversity issues, as well as migration issues

How to apply

Please submit a **CV and cover letter** by **Friday 30th September 2022**, stating why you wish to be considered for the role, to Lolanda van Romburgh (HR & Operations Manager) by email at operations@scalabrini.org.za. Please include your **ID** (if applicable, your passport, visa and residency permit) and proof of your **qualifications** with your application.

Prospective board members who best meet our requirements will be invited to an interview with our current board members following which the board will make the final appointment. Should you not hear from us within two weeks after the closing date, please consider your application as unsuccessful.